

NCC SPORT REGULATIONS, ARTICLE 23

# **WOMEN'S BASKETBALL**

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(New provisions for 2007-2008 in **bold**)

## **23.W.1 PARTICIPATION REQUIREMENT**

- (a) Women's basketball is an official sport of the North Central Conference, and all member institutions shall field teams and participate for the conference championship.

## **23.W.2 SCHEDULE**

- (a) The maximum number of games and/or scrimmages played with outside competition shall not exceed twenty-seven (27) not including games played in the conference post-season tournament.
- (b) Varsity contests shall be scheduled in accordance with regulations as they appear in Article 17, Playing and Practice Seasons, of the Bylaws of the NCAA Manual.
- (c) Conference members shall play a double round-robin schedule, with one game at home and one away each season. These shall be scheduled as double-headers with the men whenever possible.
- (d) Rotation of opponents in back to back games will be reversed each round.
- (e) Junior Varsity competition shall not be permitted.
- (f) Each institution shall be allowed to determine their own game starting times based on game management needs. However, the first game of a men's and women's basketball doubleheader shall not begin prior to 5:00 p.m. local time, unless agreed upon by the mutual consent of the two institutions involved.

## **23.W.3 POST-SEASON COMPETITION**

- (a) Article 18, Championships, of the Bylaws of the NCAA Manual applies.

## **23.W.4 NCAA REGIONAL TOURNAMENT REPRESENTATION**

- (a) The winner of the Conference Post-Season Tournament (the Wells Fargo Finals) shall be recommended for selection as the NCAA Division II North Central regional tournament representative.

## **23.W.5 CONTRACTS**

- (a) Agreement for basketball games between member institutions shall be by written contract and shall cover a one (1) year period.
- (b) The athletic director of the home team for the first of the two game series shall initiate the contracts.

**23.W.6 GUARANTEES**

- (a) There shall be no exchange of financial guarantees with conference schools.

**23.W.7 CONDUCT OF PARTICIPANTS**

- (a) The highest standards of sportsmanship and conduct are expected of players, coaches, and others associated with the game.
- (b) It is the duty of the coach to be in control of one's players at all times in order to prevent any unsportsmanlike act towards opponents, officials, or spectators.
- (c) Coaches are expected to comply wholeheartedly with the intent and spirit of the rules.
- (d) Any basketball player who is ejected from a game involving Conference teams for deliberately inflicting bodily injury, or attempting to inflict bodily injury, on an opponent shall not be permitted to participate in the next Conference game. Further, any player guilty of two such violations shall be suspended from participation for the remainder of the Conference season. The referee shall report such action to the official scorer and report in writing to the Commissioner of the Conference.

**23.W.8 PLAYING RULES**

- (a) NCAA Women's Basketball Rules shall govern the playing of Conference games.

**23.W.9 GAME OFFICIALS**

Assignment of Game officials.

- (a) Three (3) officials will be used in all Conference games.
- (b) The Commissioner of the Conference/Assignor of Officials shall assign officials for all varsity women's basketball games.
  1. Assignments shall be made from approved basketball officials.
  2. The Commissioner/Assignor of Officials may change any officiating assignment at any time.
  3. No official may be assigned to more than five (5) games in a basketball season in which the same member institution competes.
  4. The fee, mileage and per diem for women's basketball officials shall be **\$145** and mileage will be paid for each official at **\$.40** per mile two ways. Per diem shall be \$50.00 per overnight on trips of 200 miles one way.
- (c) In case of an emergency preventing fulfillment of an assignment by an official, the following procedure is to be followed:
  1. If prior to the game day, the official is to notify the NCC Assignor of Officials by telephone and the Assignor of Officials will assign a replacement.

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2. If it is the day of the game, and the NCC Assignor of Officials is not available, the official is to notify the athletic director of the home institution and the athletic director shall hire substitute officials. Approval of the substitute officials is not required by the visiting team.
- (d) The NCC Assignor of Officials shall assign other than local officials, whenever possible, with the least number of miles to travel.
- (e) The Commissioner/Assignor of Officials shall notify each athletic director of the officials assigned to each game and the cost of travel expenses at least ten days prior to any game.
- (f) Scorers and timers are to be assigned by the home game management. The official scorer and the visiting team scorer should be seated next to each other and visiting teams should let the home teams know in advance if they are bringing a scorer with them. Also, the visiting team scorer shall not in any way interfere with the duties of the official scorer and the visiting team scorer is not to be used as a back-up to the official scorer. That person shall be designated by the home team.

### Approved List of Basketball Game Officials.

- (g) The Commissioner/Assignor of Officials shall maintain a list of officials with the authority to delete from this roster at their discretion with the understanding that the athletic officers of any member institution may feel free to advance comments on the quality of the work of those officials assigned to their contests.
- (h) No employee of a member institution may be on the approved list of basketball game officials.
- (i) All officials shall submit to the conference office a completed medical and physical examination form prior to their first contest.

### Supervision of Game Officials

- (j) The NCC Commissioner and Supervisor of Officials shall:
  1. Conduct an annual clinic for instruction of basketball officials.
  2. Observe or assign observers to evaluate officials as often as possible.
  3. Send a report to the athletic director of each member institution at the end of the season summarizing the reports of officials including actions of players, coaches, spectators, and anything else deemed relevant and important.

## **23.W.10 EQUIPMENT**

- (a) Basketballs used for conference games shall be the same ball used for the NCAA Division II Championship (i.e., the Wilson Solution).

## **23.W.11 FACILITIES**

- a) The transparent rectangular backboard shall be used.
- b) Backboards should be padded as approved by the National Basketball Committee.

- c) The NCAA Division II requires:
  - Red light indicator for showing the expiration of the game clock.
  - Game clock that shows tenths of seconds in last minute of half and game.
- d) A private dressing room shall be provided for the visiting team including a chalkboard and chalk. Ice shall be furnished in the visiting team's dressing room.
- e) A private dressing room shall be provided for the game officials.
- f) For conference games, the home team of a Saturday game shall provide the visiting team a 1½ hour practice time on the Friday before the game if the visiting team played a conference game on the proceeding Thursday night. The home team should make every effort to have the practice scheduled for the game floor, but if that is not possible, then the home team shall secure another suitable facility for the visiting team. The practice time can be any time between 10 am and 10 p.m. The visiting team shall still be provided the 1-hour shoot-around time on game day.
- g) For all conference games, teams shall be allowed one (1) hour of shoot-around time on the day of the game on the court that the game will be played on. No activities should be scheduled on the game floor on game day that would prevent the visiting team from getting its shoot-around time. If the visiting team does not get its shoot-around time on the game floor on game day, then that home team will not be allowed a shoot-around on the game floor on the return trip to the visiting team's site.

### **23.W.12 VARSITY TRAVELING SQUAD**

- (a) The traveling party will include no more than fourteen (14) rostered players for non-air travel and twelve (12) rostered players for air travel for Conference play.

### **23.W.13 CONFERENCE REGULAR-SEASON CHAMPIONSHIP**

- (a) The Conference regular-season championship shall be determined at the end of the season on the won-lost percentage based upon the Conference round-robin schedule.
- (b) In case of ties, the NCC post-season tournament tiebreaker shall be used.

### **23.W.14 STATISTICAL RECORDS**

- (a) The Associated Press Box Score Form shall be completed by the sports information director immediately after each game and faxed to the NCC Director of Media Relations along with the electronic game file.
- (b) The shot chart and statistical summary will be available at halftime and at the conclusion of the game.

### **23.W.15 COMPLIMENTARY TICKETS**

- (a) Member institutions shall not exchange complimentary tickets for basketball games.

### **23.W.16 SCOUTING**

- (a) Upon request, member institutions shall provide two (2) scouting passes to other member institutions. These passes shall be for scouting non-conference games only.
- (b) No films, videotapes, scouting reports or other information shall be made available to Conference as well as Non-Conference opponents concerning any Conference teams.
- (c) There shall be no live scouting of conference games, except during the Semi-Finals and Championship of the Wells Fargo Finals.

### **23.W.17 AFTERNOON CONTESTS**

- (a) Saturday afternoon contests may be played during the Conference season with the mutual consent of both participating institutions. However, the first game of a men's and women's basketball doubleheader shall not begin prior to 5:00 p.m. local time, unless agreed upon by the mutual consent of the two institutions involved.

### **23.W.18 CROWD CONTROL**

- (a) The responsibility for crowd control rests with the director of athletics or the designated representative of the host institution.
- (b) There shall be a buffer zone of three (3) rows or a space equal to three rows directly behind the visiting team's bench. This space will only be occupied by fans of the visiting team.
- (c) The band can be seated anywhere except behind the visitor's bench.
- (d) Bands shall not play during live ball situations.
- (e) During live ball situations, cheerleaders are to remain off the playing floor, maintaining an eight (8) foot distance from the court on the sides and staying outside the restraining lines at the end of the court.
- (f) It is recommended that concessions operations do not include ice cubes or crushed ice.

### **23.W.19 COACHES MEETINGS**

- (a) The men's and women's basketball coaches shall meet by conference call on the last Monday in September prior to preseason practice (Monday, September 24, 2007). In the future, an in-person meeting will be held at this time only if a majority of the coaches feel it is necessary. If an in-person meeting is not held, then a telephone conference call will be held at 10 a.m. for women's basketball coaches and at 1p.m. on this day for men's basketball coaches. A telephone conference call also will be held on the day before the late signing period in April (Women = Tuesday April 8, 2008 at 10:00 a.m. Central Time; Men = Tuesday, April 8, 2008 at 2:00 p.m. Central Time).
- (b) All coaches must attend all official conference meetings.

**23.W.20 WOMEN'S BASKETBALL VIDEO EXCHANGE/FILMING POLICY**

- (a) All video exchanges will take place utilizing GametapeXchange and should be uploaded with audio.
- (b) All NCAA Division II non-conference games should be uploaded. For weekday games, the video should be uploaded by noon the next day. For weekend games, the video should be uploaded by noon on Monday.
- (c) The home team is responsible for uploading conference games. All NCC games should be uploaded by noon on Sunday. The home team will provide the visiting team a DVD prior to its departure.
- (d) Videotaping should only be from the middle of the court, unless not possible.
- (e) All ten players should be shown as much as possible in the half-court situations.
- (f) Uniform numbers of players from both teams should be clearly identifiable.
- (g) The video tape recording should be running during dead ball situations, and, after timeouts, the taping should start after the first horn is sounded. It is very important to catch all out-of bounds plays on the video tape. When in doubt, leave the camera running and focused on the players. Do not leave the camera pointed at the scoreboard for extended periods of time. All that is necessary to show the time and score is a quick shot of the scoreboard during dead ball situations. Then point the camera at the benches and follow the players to the sidelines or endlines to catch out-of bounds plays.  
Camera operators must make sure that the camera zooms the court to show just the players, not the fans.
- (h) Continue taping until teams leave the floor at halftime and at the completion of the game.
- (i) In full court situations, the video camera should show as many players as possible.

## **20.W.21 NCC POST-SEASON TOURNAMENT POLICIES**

1. Post-Season Tournament Policies:

Except as specifically modified by any applicable provisions above, or by the following provisions, or by additional policies that are officially adopted by the Conference and/or Commissioner, the NCC Men's and Women's Post-Season Basketball Tournaments will be conducted according to the provisions in the current NCAA Division II Men's and Women's Basketball Championships Handbook.

2. Number of Participating Teams:

The tournaments will include the top seven (7) men's team in the regular-season standings and the top seven (7) women's teams in the regular-season standings. The top men's team and the top women's team will receive first-round byes for winning the regular-season conference titles.

3. Tie-Breaker to Determine Participants:

In the event of a tie(s) in the regular-season standings, the following tie-breaker should be used to determine the team(s) that wins the regular-season title(s) and the team(s) that will participate in the tournament(s):

- 1) Head-to-head results of the regular-season games between the tied teams;
- 2) The tied teams' record against the #1 team in the regular-season standings;
- 3) The tied teams' record against the #2 team in the regular-season standings;
- 4) So forth, through the remaining teams in the regular-season standings;
- 5) If there is still a tie, it will be broken through a coin flip.

4. Conduct of Participants:

- a. The highest standards of sportsmanship and conduct are expected of players' coaches and others associated with the games.
- b. It is the duty of the coach to be in control of his/her players at all times in order to prevent any unsportsmanlike act towards opponents, officials or spectators.
- c. Any basketball player who is ejected from a tournament game involving conference teams for deliberately inflicting bodily injury, or attempting to inflict bodily injury, on an opponent shall not be permitted to participate in the next conference tournament game. Further, any player guilty of two such violations shall be suspended from participation for the remainder of the NCC Tournament. The referee shall report such action to the official scorer and report in writing to the Commissioner of the Conference. Student-athletes, who have already been subjected to the conditions of the NCAA fighting rules because of an altercation during the regular-season, shall carry those conditions with them throughout the NCC Tournament.
- d. The bench conduct sections of the Official National Basketball Committee Rules shall be strictly enforced in this conference.

5. Tournament Conference Calls and Meetings:
  - a. The NCC office will arrange to have the following pre-tournament telephone conference calls for representatives of all the participating institutions:
    - 1) Women's Call Prior to the Semi-Final Games:  
Thursday, March 6, 2008 at 9 a.m. Central.
    - 2) Men's Call Prior to the Semi-Final Games:  
Thursday, March 6, 2008 at 10 a.m. Central.
  
6. Lodging Arrangements for Visiting Teams:
  - a. All visiting teams and tournament officials are responsible to reserve their own lodging rooms at the site of all tournament games.
  
7. Tournament Game Sites and Dates:
  - a. First round: Both the men and women will play first round games on Wednesday, March 5, 2008. All first round games will be played at the home campus site of the higher seeded team. Therefore, the #7 seed will play at the #2 seed, the #6 seed will play at the #3 seed, and the #5 seed will play at the #4 seed (The # 1 seed receives a bye in the first round). Specific game times will be set by the conference in consultation with the host institution. Generally, single games should start at 7 p.m. and doubleheader games should start at 6:00 p.m. and 8 p.m.
 

If the same institution is hosting both a women's first-round game and a men's first-round game, then the games will be played as a doubleheader with the women's game played first followed by the men's game.
  - b. NCC Semi-Finals and Finals: The regular-season women's champion team and the regular-season men's champion team will host the NCC Semi-Finals and Finals. The semi-final games will be played on Saturday afternoon, March 8, 2008 and the championship games will be played on Sunday afternoon, March 9, 2008. The women's and men's regular season champions will host the NCC Semi-Finals and Finals.
  - c. NCC Semi-Finals and Finals at Different Sites: If the men's and women's NCC Semi-Finals and Finals are played at different sites, then Session #1 at both sites will be played on Saturday afternoon with a women's doubleheader at one site and a men's doubleheader at the other site. The championship games will be played on Sunday afternoon at the two locations. No third place games will be played.
  - d. NCC Semi-Finals and Finals at Same Site: If the women's and the men's NCC Semi-Finals and Finals are played at the same site (because the same institution won both the women's and the men's regular-season), then Session #1 will be a doubleheader played on Saturday afternoon with a women's game first followed by a men's game. Session #2 will be a Saturday night doubleheader with another women's game followed by another men's game. The championship games will be played as a Sunday afternoon doubleheader with the women's game played first followed by the men's game. No third place games will be played.

8. Requirements for hosting NCC Post-Season Tournament Game(s):
  - a. Quality and availability of the facility and other necessary accommodations and equipment.
  - b. If an institution ever hosts a game at a site that is not its usual regular-season game site, then the host institution shall make available at least one (1hr.) practice session to each visiting team on the competition floor at some time prior to each team's first game. This practice session shall be over and above the usual shoot-around time that shall be provided to each visiting team.
  - c. A minimum number of 100 tickets must be made available for each visiting team by the home institution. The host institution may not sell the 100 tickets for the visiting team in advance of the game. All 100 tickets shall be distributed by the visiting team. Each visiting team shall make payment for these or any other tickets directly to the host institution. This requirement shall be over and above the required complimentary passes provided for the visiting team's official travel party of 18. There shall be a buffer zone behind the visiting team's bench, which may be used by the visiting team's spectators. This area should be a minimum of three (3) rows from the scorer's table to the end of the visiting team's bench.
  - d. The host institution shall provide a working media room for all tournament games
  - e. A separate post-game interview area must be provided at the competition site.
  - f. Separate dressing areas must be provided for the participating teams within the facility.
  - g. A dressing area separate from the team dressing areas must be provided for game officials.
  - h. A hospitality area must be provided at the competition site. Host institutions should receive prior approval from the Conference office before incurring hospitality expenses. The Conference will provide reimbursement only for necessary and inexpensive hospitality items.
  - i. The host institution is not required to ensure that the playing facility is closed during all official team practice and shoot-around sessions.
  
9. Game Rules for NCC Post-Season Tournament Game(s):
  - a. The NCAA Men's and Women's Basketball Rules and Interpretations shall be followed for the NCC Men's and Women's Basketball Post-Season Tournament games.
  - b. For all tournament games, each team bench shall include 20 chairs and no more than 14 players in uniform may be seated on each team bench.
  
10. Game Officials and Scorer's Table:
  - a. Unless due to extenuating circumstances (e.g., inclement weather, injury) three (3) officials will be used in all NCC Tournament games.
  - b. The Commissioner of the Conference/Assignor of Officials shall assign officials for all NCC Tournament games.
    - (1) Assignments shall be made from approved basketball officials.
    - (2) Alternate officials shall be assigned for semi-final and final games from approved basketball officials.
    - (3) The Commissioner/Assignor of Officials may change any officiating assignment at any time.

- (4) The fee for basketball officiating shall be **\$145.00**. The mileage allowance shall be **\$.40** per official two ways. Per diem shall be \$50.00 per overnight on trips of 200 miles one way. Alternate officials shall receive a fee of \$50.00 and the same mileage and per diem reimbursement.
  - c. In case of an emergency preventing fulfillment of an assignment by an official, the following procedure is to be followed:
    - (1) If prior to the game day, the official is to notify the NCC Assignor of Officials by telephone and the Assignor of Officials will assign a replacement.
    - (2) If it is the day of the game, and the NCC Assignor of Officials is not available, the official is to notify the athletic director of the home institution and the athletic director shall hire substitute officials. Approval of the substitute officials is not required by the visiting team(s).
    - (3) The NCC Assignor of Officials shall assign other than local officials, whenever possible, with the least number of miles to travel.
    - (4) The Commissioner/Assignor of Officials shall notify each athletic director of the participating institutions of the officials assigned to each game(s) as soon as possible prior to the game(s).
  - d. Scorers, timers and P.A. announcers are to be experienced and assigned by the home game management with reasonable and necessary expenses to be included in the host institution's reimbursable expenses.
  - e. P.A. announcers shall maintain a neutral manner and perspective in every way throughout the contest(s).
  - f. The following commissioner's statement regarding debris thrown on the floor should be read on the P.A. before every game:
 

"By order of the North Central Conference commissioner, a technical foul will be charged for any debris thrown on the floor. This technical will be charged to the home team unless the person throwing the debris can definitely be identified with a specific team and removed from the game."
11. Basketballs for hosting NCC Post-Season Tournament Game(s):
- a. Each host institution shall provide game balls and make available a sufficient number of the same basketballs for all related shoot-arounds/practices. All balls shall be the same as the NCC uses during the regular-season (i.e., Men's Basketball: Wilson Solution; Women's Basketball: Wilson Solution.) Competing teams may supply their own balls for shoot-arounds and practices.
12. Social and/or Media Functions related to NCC Post-Season Tournament Games:
- a. While it is not a mandatory requirement of a host institution, host institutions (and/or the Conference) may sponsor a social and/or media event for participating teams at NCC tournament sites. If a host institution (and/or the Conference) conducts a function of this nature (with prior approval of the NCC Conference office), then each participating institution (e.g., members of each participating institution's

official traveling party) shall have the option to attend unless the Conference office should decide to make attendance at the function mandatory. The host institution shall be responsible for expenses related to any event of this nature, unless determined otherwise by the Conference.

13. Cheerleaders, Mascots, Bands and Banners at NCC Post-Season Tournament Games:

- a. Just as during the regular-season, each Conference member institution shall have full and complete authority and responsibility for the administration and oversight of all cheerleading, mascot, band and dance team practices and performances, except for the specific sportsmanship and game management provisions listed in these NCC Post-Season Tournament Regulations. Except as noted in these regulations, supervision of cheerleaders, their activities, yells and stunts are solely the participating institution's responsibility. The participating institutions shall ensure that the cheerleaders have sufficient training, supervision and equipment for any and all routines its squad may choose to perform. If the host institution has more stringent requirements, then visiting cheerleaders and mascots must comply with those requirements.
- b. The highest standards of sportsmanship and conduct are expected of cheerleaders, mascots, bands and dance team members during all NCC contests.
- c. Uniformed cheerleaders and/or dance team members (not to exceed 12), their coach and a costumed mascot shall be admitted via a gate list. Only 12 cheerleaders and/or dance-team members plus a mascot are allowed on the playing floor at any one time when the game is not in progress.
- d. The host institution shall provide the visiting cheerleader squad(s) with an appropriate warm-up area and adequate space in which to cheer during the game. Mascots are considered part of the cheer team and shall be allowed to participate in costume at away Conference games.
- e. The host squad captain(s) should greet the visiting squad(s) before the game(s) and inform them of procedures of the host institution and/or Conference for:
  1. Starting line-up introductions – During player introductions, cheerleaders, dance-team members and/or mascots shall be restricted to the area between the end line and free-throw line extended on the end of the playing floor at which their team's bench is located.
  2. Time-outs.
  3. Half-time.
  4. Location.
  5. Other cheering policies and procedures of the host institution/Conference.
- f. During live ball situations, cheerleaders and mascots must be stationed off the floor at their own team's end of the basketball floor preferably eight feet behind the sidelines or broken restraining endlines.
- g. During live ball situations, the host institution dance team members should be stationed on the first row of bleachers across from the scorer's table or on their team's end of the basketball floor behind the broken restraining lines.
- h. Cheerleaders, mascots, and dance team members may should kneel or sit during live ball situations to avoid obscuring the view of any spectators.

- i. Cheerleaders, mascots and dance team members must kneel or sit out of the free-throw lane during the free throws at their end of the floor.
  - j. Megaphones may be used for voice amplification, but they shall not be used as a noise distraction. This includes pounding them on the floor or striking them with the hand or other objects.
  - k. Cheerleaders, dance team members and mascots may not take the floor during the last five (5) minutes of a game.
  - l. Band members (not to exceed 25), including one band director will be allowed in free via a gate list. Only 25 band members may perform during the game.
  - m. Band members are not allowed on the floor during the game or during timeouts.
  - n. Bands shall not play during live ball situations and must stop playing at the first buzzer signaling the end of a timeout.
  - o. Bands may use electronic amplification equipment, with specific equipment to be approved by the host institution and conference office. Institutions that choose to exercise this option are limited to 15 members.
  - p. Bands are allowed to be seated anywhere except behind the opponent's bench.
  - q. Non-commercial banners or hand-held signs that are deemed by the tournament director or NCC conference office staff to be non-offensive in nature and do not obstruct other spectators view of the contest are allowable.
14. Media Arrangements:
- a. In consultation with the NCC conference office, each host institution shall control the issuance of media credentials for each game that it hosts.
  - b. In consultation with the NCC conference office, each host institution shall make appropriate arrangements for post-competition interviews with the participating student-athletes and coaches.
  - c. In consultation with the NCC conference office, each host institution shall automatically reserve space and make necessary arrangements to accommodate each participating institution's home radio station as designated by the institution. All other stations will be handled on a first-come first served basis. Official college or university noncommercial stations of the host institution and competing institution's and stations, commercial or non-commercial, that broadcast an institution's regular-season competition will not be charged a rights fee. All other commercial stations must pay a rights fee to the North Central Conference of \$50.00 per station (\$100.00 if a station is covering both an institution's men's team and a women's team) for the duration of a team's appearance in the NCC post-season tournament. All commercial breaks will follow NCC regular-season guidelines, unless modified by the NCC conference office. All commercials must conform to any NCC sponsorship criteria.
  - d. The NCC owns all rights to all of its NCC Post-Season Tournament games. Unless the NCC has awarded live television rights for a game(s), with a provision assuring exclusivity, the host institution, in consultation with the NCC conference office, may permit single television stations or broadcast and/or cable networks to film and air

footage of NCC Tournament games on a live or delayed basis on their regular television news programs. Unless otherwise approved by the NCC office, such coverage shall not exceed three minutes of action footage.

- e. Corporate sponsorships, public address announcements, and banners for all tournament game shall conform to guidelines established by the North Central Conference. These guidelines shall include a provision that the conference will honor any existing exclusivity agreement(s) that a home institution may have with a particular sponsor(s), which can not be suspended during NCC post-season tournament contest(s).

15. Game Programs:

- a. Game programs will be prepared by the NCC conference office in advance and delivered to game sites by the conference office. The conference office will receive any revenue generated from sales of the program (less the home institution's expenses for program sellers).

16. Practice times:

- a. General: Host institutions shall make every effort to provide an appropriate practice time(s) for the visiting teams(s). Changes in times must be by mutual agreement of the respective teams and the conference office. The host institution shall not provide closed practice(s) for a visiting team(s).
- b. Day Before Game(s): Visiting institution(s) shall communicate directly with the host institution and mutually agree on a time and duration of a practice.
- c. Day of Single First-Round Game Starting at 7:00 p.m.:

12:00 noon – 12:55 p.m.	Visiting Team Practice
1:00 p.m. – 1:55 p.m.	Home Team Practice
- d. Day of Doubleheader First-Round Games Starting at 1:00 p.m. and 3:00 p.m.:

8:00 a.m.– 8:55 a.m.	First Game Visiting Team Practice
9 a.m. – 9:55 a.m.	First Game Home Team Practice
10:00 a.m.– 10:55 a.m.	Second Game Visiting Team Practice
11:00 a.m. – 11:55 a.m.	Second Game Home Team Practice

17. Per Diem and Travel Expense Reimbursement:

- a. First-round: Out of the tournament proceeds some reimbursement will be provided to the visiting teams to help cover travel and meal costs. It is assumed that teams will begin the tournament with extra funds in their travel budgets because they were able to schedule one less regular-season contest, so per diem and travel expense reimbursement in the first round will be limited to one (1) day of travel.
  - (1) Per Diem: If travel is 200 miles or more, then the visiting institution will receive the NCAA figure of \$65.00 per diem for a travel party of up to 18 (NCAA travel party is 20) for 1 day. If travel is less than 200 miles, then the visiting institution will receive \$25.00 for meals for a travel party of up to 18 for 1 day.
  - (2) Travel Expense Reimbursement: Mileage reimbursement will be fifteen (.15) cents per mile per official travel party person (i.e., up to 18 individuals) not to exceed

\$1,500.00 total. An institution may choose to use air travel, but that institution will still be reimbursed using this automobile mileage policy.

b. NCC Semi-finals and Finals:

- (1) Per Diem: Each non-local participating institution will receive \$32.50 (i.e., ½ of the NCAA per diem) for the Thursday before the NCC Semi-Final and Final games. Each non-local participating institution will receive a full day per diem (\$65.00) for the Friday of the NCC Semi-Final games. The non-local institutions that lose games on Friday will receive another half-day per diem (\$32.50) for the Saturday after their losses. All non-local institutions playing in the championship games will receive a full day per diem for Saturday and a half day per diem for the next day (Sunday).

The most an institution could receive in per diem is  $\$32.50 \times 18 = \$585$  (for Thursday) +  $\$65.00 \times 18 = \$1,170$  (for Friday) +  $\$65.00 \times 18 = \$1,170$  (for Saturday) +  $\$32.50 \times 18 = \$585$  (Sunday). Total = \$3, 510.00.

- (2) Travel Expense Reimbursement: Mileage reimbursement for each of the non-local institutions in the NCC Semi-Finals and Finals will be .15 per mile up to a maximum of 1,000 miles, per official travel party person up to a maximum of 18.

The most a non-local institution will be reimbursed for mileage is  $.15 \times 1,000$  miles  $\times 18$  people = \$2,700.00.

- c. General: If a host institution's non-campus dining and residence facilities are open and available to student-athletes, the host institution shall receive one-half days per diem for each day that the institution competes. If a host institution's non-campus dining and residence facilities both are closed, the host institution shall receive the full per diem allowance for each day that the institution competes and each day between competitions.

18. Ticket Policies for the NCC Championships:

- a. General: All tickets shall be printed, coordinated, sold and otherwise administered by each host institution. Reasonable and necessary expenses related to this shall be included in the host institution's reimbursable expenses. Reasonable and necessary working staff members of the host institution, working members of the media, game officials and, if applicable, an alternate game official shall be provided appropriate passes by the host institution. Each host institution shall provide the NCC conference office with up to 4 requested complimentary admissions (for necessary conference office staff and/or observer(s) of officials). Each host institution shall administer all necessary pass and ticket items for each participating visiting institution's official travel party of up to 18 individuals. No other complimentary admissions shall be provided. A written record of all passes and complimentary admissions shall be provided by the host institution to the conference office following the event.
- b. Visiting Team(s): A minimum number of 100 tickets must be made available for each visiting team by the home institution. The host institution may not sell the 100 tickets for the visiting team in advance of the game. All 100 tickets shall be distributed by the visiting team. Each visiting team shall make payment for these or any other tickets directly to the host institution. This requirement shall be over and above the required complimentary passes provided for the visiting team's official travel party of 18. There shall be a buffer zone behind the visiting team's bench,

which may be used by the visiting team's spectators. This area should be a minimum of three (3) rows from the scorer's table to the end of the visiting team's bench.

c. Single First Round (Quarterfinal) Games:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each.
2. General admission adult tickets shall be \$8.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$10.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide up to 24 complimentary admissions for designated representatives of sponsors for each game and these individuals shall be seated in the most premium location.

d. Men's & Women's Doubleheader First Round (Quarterfinal) Games:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each.
2. General admission adult tickets shall be \$10.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$12.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide 24 complimentary admissions for designated representatives of the sponsors for each game and these individuals shall be seated in the most premium location.

e. Men's Only or Women's Only Doubleheader Semi-Final Games:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each.
2. General admission adult tickets shall be \$10.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$12.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide 24 complimentary admissions for designated representatives of the sponsors for each game and these individuals shall be seated in the most premium location.
6. An All-Session Ticket for the two Semi-Final Games and the one Final Game shall be \$15.00 for general admission seats, \$18.00 for reserved seats and an appropriate price to be determined by the host institution for any front row "Nicholson" seats.

f. Men's Only or Women's Only Final Games:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each.
2. General admission adult tickets shall be \$8.00 each.

3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$10.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide 24 complimentary admissions for designated representatives of sponsors for each game and these individuals shall be seated in the most premium location.

g. Men's and Women's Doubleheader Semi-Final & Final Games:

Session No. 1 played on Saturday afternoon shall include a doubleheader made up of one women's game followed by one men's game:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each
2. General admission adult tickets shall be \$10.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$12.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide 24 complimentary admissions for designated representatives of sponsors for each game and these individuals shall be seated in the most premium location.
6. An All-Session Ticket for the four Semi-Final Games and two Championship Games shall be \$23.00 for general admission seats, \$27.00 for reserved seats and an appropriate price to be determined by the host institution for any front row "Nicholson" seats.

Session No. 2 played on Saturday night shall include a doubleheader made up of one women's game followed by one men's game:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each
2. General admission adult tickets shall be \$10.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$12.00 each.
4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Championships.
5. The host institution shall provide 24 complimentary admissions for designated representatives of sponsors for each game and these individuals shall be seated in the most premium location.

Session No. 3 played on Sunday afternoon shall include a doubleheader made up of the Women's Final Game followed by the Men's Final Game:

1. Youth/Student (2 years old to college) tickets shall be \$2.00 each
2. General admission adult tickets shall be \$10.00 each.
3. To assist the conference in maximizing revenue for the tournament and to provide service to your spectators, the host institution may sell reserved seat tickets for \$12.00 each.

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4. If the host institution has a special front row of seats (i.e., "Nicholson Seats"), then the host institution shall set the price for the tickets based on what the institution sells those seats for during the regular season and on what the host institution feels is appropriate for the NCC Tournament.
5. The host institution shall provide 24 complimentary admissions for designated representatives of any sponsors for each game and these individuals shall be seated in the most premium location.

### 19. Revenues and Expenses:

- a. Host institutions will be permitted to use tournament proceeds to cover reasonable and necessary game management expenses (e.g., scorer's/statistics table crew, sports information workers, security, ticket sellers, ticket takers, other game workers, hospitality and expenses for officials). Visiting teams will receive per diem and travel expense reimbursement funds as outlined above. The conference office will use tournament proceeds to pay for officials, who shall be assigned to all tournament games by the conference office.
- b. Any net revenues collected by the conference will be kept separate from other conference accounts and reserve funds. Then, at the appropriate time, the conference institutional representatives will determine how to use any accumulated funds. If the conference ever determines to distribute any of those funds to the conference membership, then the sum of the approved distribution shall be divided and all conference institutions and the conference office shall receive an equal one-share. Likewise, in the event of any net losses, the sum of the losses shall be divided into shares and all member institutions and the conference office shall pay an equal one-share of the losses.

### 20. Corporate Sponsorship, TV and Radio:

- a. Corporate sponsorships, public address announcements, and banners for all tournament games shall conform to guidelines established by the North Central Conference.
- b. Game programs will be prepared and delivered to game sites by the conference office. The conference office will receive any revenue generated from advertising in the program and from sales of the program (less the home institution's expenses for program sellers).
- c. Television and radio for tournament games shall be contracted through the North Central Conference office using the NCAA Championship Guidelines and with rights fees as established by the conference.

### 21. Awards and Recognition:

- a. The teams that win the men's and women's tournaments will be the Conference's automatic qualifiers into the NCAA Division II Women's and Men's Basketball Championships.
- b. Tournament champion trophies will be provided to the first place women's team and the first place men's team. The regular-season women's and men's team champions will receive the standard NCC award plaques.

- c. At or near the conclusion of the women's and men's tournaments, a five (5) player all-tournament team and a most valuable player will be selected through a vote of the participating head coaches, sports information directors, and TV, radio, and print media as designated by the NCC director of media relations. Honored players will receive the standard NCC award certificates.

NCC SPORT REGULATIONS, ARTICLE 23  
**WOMEN'S BASKETBALL APPENDIX - A**

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**NORTH CENTRAL CONFERENCE  
WOMEN'S BASKETBALL  
ALL-CONFERENCE NOMINATION FORM**

Name of Institution \_\_\_\_\_

To be eligible for the NCC All-Conference team a student-athlete must participate in a majority of the conference games.

**ALL CONFERENCE NOMINEES** [You may nominate up to five (5) of your own student-athletes.]:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**DEFENSIVE PLAYER OF THE YEAR NOMINEE**

[You may nominate one of your own student-athletes.]:

1. \_\_\_\_\_

**MOST VALUABLE PLAYER NOMINEE**

[You may nominate one of your own student-athletes.]:

1. \_\_\_\_\_

**FRESHMAN OF THE YEAR NOMINEE**

[You may nominate one of your own student-athletes.]:  
athletes.]:

1. \_\_\_\_\_

**NEWCOMER OF THE YEAR NOMINEE**

[You may nominate one of your own student-

1. \_\_\_\_\_

Signature of Head Coach: \_\_\_\_\_ Date: \_\_\_\_\_

**FAX** these nominees  
on the Monday prior to the last weekend of conference play to:

**North Central Conference  
FAX: (605) 338-1889**

NCC SPORT REGULATIONS, ARTICLE 23  
**WOMEN'S BASKETBALL APPENDIX - B**

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**OFFICIALS' GUIDELINES FOR ENFORCING BENCH DECORUM**

Coaches and/or other bench personnel who engage in the following actions are in violation of the bench decorum rules and should be assessed a technical foul:

1. Questioning the integrity of an official by words or gestures (**NO WARNING**).
2. Physically charging toward an official (**NO WARNING**).
3. Personal, vulgar or profane remarks or gestures toward an official. (**NO WARNING**).
4. Excessive demonstration of officiating signals (traveling, holding, verticality, etc.) or excessive demonstration by use of gestures of actions that indicates displeasure with the officiating. [If not excessive, a warning should be given to keep it from becoming excessive.]
5. Continuous verbal remarks to officials voicing displeasure concerning the officiating. (A warning could be given initially to keep it from becoming continuous.)
6. Using disrespectful or unsportsmanlike word, gesture, or actions toward an opposing player or coach.
7. Leaving the coaching box. (The spirit and intent of the rule should be a guiding factor for inadvertent violations that should be called to the attention of the violator and immediately corrected.)